

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MEETING
MONDAY, JULY 12, 2004

SCHOOL COMMITTEE MEMBERS PRESENT

Christopher Shipps, Chair
Kristen Evans, Vice Chair
James Canavan, Secretary
Catherine Bowes, Member
Rhoda Kanet, Member

STAFF MEMBERS PRESENT

Paula Delaney, Superintendent of Schools
William Hurst, Chief Business and Financial Officer
Maureen Robishaw, Secretary to the Superintendent

1.0 Call to Order

Chair called the meeting to order at 7:05 p.m. with the Salute to the Flag.
Chair extended thoughts and prayers to Jerry Fournier, Assistant Superintendent on the death of his father.

2.0 Approval of Agenda

Rhoda Kanet made a **motion** to approve tonight's agenda postponing item 5.4 Middle and High School Survey Results. Kristen Evans seconded the motion. All members unanimously voted to approve the motion.

3.0 Input from the Public on Agenda Items

None

Chair introduced Dr. Paula Delaney as the new Superintendent of Schools. Dr. Delaney stated she has been warmly received in Hull and is looking forward to moving the school system forward.

4.0 Superintendent's Entry Plan

Superintendent presented her objective to establish positive working relationships with the Hull community by gathering information on the strengths and needs of the Hull Public Schools in order to formulate additional Performance Objectives for the 2004 – 2005 school year. She also discussed the action steps and projected dates for her entry plan.

5.0 Business Items

5.1. Minutes

Motion made by Rhoda Kanet to approve the June 7, 2004 School Committee minutes as presented. James Canavan seconded the motion. All members voted unanimously to approve the motion.

Motion made by James Canavan to approve the June 7, 2004 Executive Session minutes as presented. Catherine Bowes seconded the motion. All members voted unanimously to approve the motion.

Motion made by James Canavan to approve the June 21, 2004 School Committee minutes with the following change:

?? Add the name of the School Committee member who seconded the motion to go into Executive Session in Item A.

Rhoda Kanet seconded the motion. All members voted unanimously to approve the motion.

Motion made by James Canavan to approve the June 21, 2004 Executive Session minutes as presented. Catherine Bowes seconded the motion. AYES: Catherine Bowes, James Canavan, Rhoda Kanet, and Christopher Shipps; ABSTAIN: Kristen Evans.

5.2 Consideration of Food Services Contract

Erin Long, District Manager, and Tish Collins, Foodservice Manager, from Chartwells Educational Services, discussed the following issues regarding the foodservice contract:

?? Increasing the number of meals sold each day during next school year;

?? Cost of cardboard trays would be twice the cost of the Styrofoam now being used;

?? Vending machine sales / profit.

Ms. Long stated she would have the budget information that School Committee requested from the previous meeting ready by the end of the week

Motion made by Rhoda Kanet to accept and award the foodservice bid to Chartwells Educational Services for a period of one (1) year beginning September 2004, through August 31, 2004 with the option for renewal for up to a total of five (5) years contingent upon the definite written plan from Chartwells stating that the foodservice program would financially at least have a break even guarantee. Kristen Evans seconded the motion. All members voted to approve the motion.

5.3 New England Theatre Conference

Joseph Doniger, Hull High School Theatre Arts Director requested permission to take members of the Theatre Arts Classes and Extra-curricular theatre program to Portland, ME to participate in the NETC Theatre Olympiad on November 11 – 14, 2004.

School Committee discussed the following:

?? Approving / not approving out of town school trips;

?? Liability issues to the Town of Hull;

?? Parental permission;

School Committee requested that James Lampke, Town Counsel be at the next School Committee meeting to discuss all areas of school trips.

Motion made by Rhoda Kanet to request James Lampke, Town Counsel, be present for an opportunity to discuss, deliberate and decide what future actions should be relative to school sponsored trips and until such time when School Committee makes that determination that they continue to consider approval / non-approval of all school sponsored trips. No vote was taken on this motion.

Amended Motion made by James Canavan to request James Lampke, Town Counselor be present at a future School Committee to discuss, deliberate and decide what future actions should be relative to school sponsored trips and to include in this discussion the sanctioning of fundraising, student days off, out of state overnight school trips and out of state day school trips. Kristen Evans seconded the motion. All members voted to approve the motion.

School Committee requested that a copy of the policy manual be at all School Committee meetings.

Motion by Rhoda Kanet to move that until such a time that School Committee changes the current policy on school trips School Committee will continue to approve all out of state trips on a case by case basis. James Canavan seconded the motion. All members unanimously voted to approve the motion.

Joseph Doniger requested that School Committee not approve his request for the field trip to Portland ME until after Attorney Lampke comes to the next School Committee meeting.

Motion made by Christopher Shipps to postpone the School Committee vote on the Theatre Arts Classes and Extra-curricular theatre program going to Portland, ME to participate in the NETC Theatre Olympiad on November 11 – 14, 2004. James Canavan seconded the motion. All members voted unanimously to approve the motion.

Corey Gilliam, High School Music Teacher, requested that the field trip policy and all forms regarding field trips be given to all teachers.

5.4 Middle and High school Survey Results

Postponed

5.5 Grade 5 Timetable and Contingency Plans

Superintendent stated that there would be no change on the grade five location for next school year. School Committee requested the Superintendent explore the cost of moving the modulars from Hull High School to the Jacobs School. Also, investigate where the modulars would be located at the Jacobs School.

5.6 School to Parent Communication (PACE)

Superintendent stated that PACE has been renamed Connect-Ed. Dr. Delaney continued that this is an emergency procedure to be used in a case of a strict emergency where notices could get to parents with one telephone call. Certain guidelines should be followed as to who would make the call and when it is appropriate to make the call. She requested the opportunity to discuss this issue with Dr Fournier and the principals on how this program would be implemented and then report back to School Committee

School Committee requested the following be included in the Superintendent's report on PACE:

?? What data would Connect-Ed need?

?? Who would be responsible to maintain the information in our system?

5.7 Breathalyzer Policy

Superintendent requested School Committee to begin discussion on the process of a breathalyzer policy.

School Committee discussed the following and requested the Superintendent to investigate all questions, change policy and bring back this policy to the Committee:

?? Who has the authority to suspend students?

?? What happens if someone refused a breathalyzer test?

?? How will students be checked on the spot?

?? What is it that is trying to be accomplished with this policy?

?? Will the breathalyzer be used at all school functions?

?? What are the options regarding this policy?

?? Would students be purchasing tickets before a school function?

Motion made by Rhoda Kanet, seconded by Catherine Bowes to accept policy JICH – Alcohol Use by Students policy as first reading with the following changes:

?? Paragraph three, line one changed the word required to *request*;

?? Line 4 of paragraph 5 delete the word as and change with the words *including but not limited to*;

?? Line 2 of paragraph 6 the words *principal or designee* should be investigated if the principal is the only person who can suspend;

?? Include all School Committee concerns / discussions in this policy for second reading.

All School Committee members voted to approve the motion.

Superintendent suggested that high school council members and students should review policy.

David Weydt, High School Physical Education Teacher, asked about having a policy for closed and a policy for open school events.

5.8 Equal Employment Opportunity Policy

Superintendent explained that one of the actions required from the DOE Corrective Review was to add the word *handicap* to the Equal Employment Opportunity Policy.

Motion made by James Canavan, seconded by Catherine Bowes to accept policy GBA – Equal Employment Opportunity Policy as first reading. All members voted to approve the motion.

5.9 Proposed FY05 School Committee Meeting Dates

Motion made by Rhoda Kanet to accept the schedule of FY05 School Committee meeting dates as presented. Kristen Evans seconded the motion. All members voted unanimously to approve the motion.

5.10 Updates and Correspondence

Chair read a thank you letter from Barbara Smith, High School Business Teacher, for approving her attendance at the National DECA Trip.

Chair read a letter from Gerald Fournier, Interim Superintendent to Mr. Richard Lawrence, thanking him for the donation of computer tables.

Chair read a letter from NEASC that on June 28, 2004 NEASC voted to accept the high school deferred two-year progress report for continued accreditation of Hull High School.

5.11 Warrant Signing

None

6.0 Old Business

Rhoda Kanet asked about the exit interviews. Superintendent responded that item would be discussed at a future School Committee meeting.

Rhoda Kanet gave the following report on Hull High School construction from the School Building Committee meeting:

?? The high school gym would not be ready for September 2004;

?? Alternative plans would be needed for physical education activities;

?? The roof is not adhering properly;

?? There is an issue with some of the furniture;

?? The Sub-committee of the Building Committee will be meeting to discuss energy savings at the Jacobs School;

?? The high school will have the lowest number of classrooms this fall.

7.0 New Business

Chair suggested having a School Committee / Superintendent retreat in August or September. Superintendent stated she would look into dates and report back to School Committee.

Kristen Evans stated she liked the look and the timelines of the new agenda format. School Committee members agreed. Chair requested that the current policy format be changed and brought to School Committee for approval.

At 9:00 a.m. Rhoda Kanet made a **motion** to go into Executive Session for the purpose of discussing potential litigation and only to come back into Open Session to adjourn. Catherine Bowes seconded the motion. School Committee Members took a roll call vote.